

# Soldier Hollow Charter School Board of Trustee Meeting

May 9, 2019

3444 West 3000 South Charleston, Utah

(All times listed are approximate and the Board reserves the right to vote on any item on the agenda)

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The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.

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1. Welcome and Roll Call (6:39 p.m.) Jen Johnson, Jamie Bennion, Mark Harney, Christa Brown, Erin Merryweather by phone, (Tony absent).
2. Public Comment (6:39 p.m.) No comments.
3. Reports (6:40 p.m.)
  - A. PTO Report -Erica Porter (5 min)
    - i. Gala total was \$28,000.00 before match. Priority for money to go to green space. Still reconciling funds for total PTO contribution.
    - ii. Field day coming up, Teacher appreciation big success, good feedback.
    - iii. Concerns for board to be made aware of is getting parents to be more involved, would like volunteer hours to be a required field on the registration form with PTO as option.
  - B. Financial Committee Report -*Board action may be required*- Rich Eccles (10 min)
    - i. Finance Report reviewed. Days cash on hand steady, small surplus projected. Advised to encourage families to fill out the Fee and Reduced Lunch Forms to keep us a Title 1 school and keep the benefits of that. Action item: Form needs to be pushed at registration. High in repair and maintenance because of septic. High in lease/rent, need to visit what we pay to Charleston town hall. Looking to do Auto Pay, Reminders, Delinquency Policy for receipt of tuition next year. Jamie request to see Kinder separated from PreK payments to see who is delinquent-Action item for Tammy to do break down.
    - ii. Present FY19-20 financial budget for review, gave two estimated projections: 330 students enrolled and 360 students enrolled for comparison. Voting on it next month. Will be posted in public for the month.
    - iii. Morgan shared initial pay salary draft and impacts of enrollment options. Enrolling at 330 would create a deficit, cuts would be required. Enrolling at 360 would allow for adjustment in pay more comparable to Wasatch. Board advised not to pass this budget at 330 students as it is a deficit and to continue to work on it as we need to pass a surplus budget. TSSA explained briefly. Jamie requests proposed salary schedule from Morgan soon.

MOTION TO ACCEPT APRIL 2019 FINANCIALS AS PRESENTED BY MARK. ERIN SECONDS. ALL IN FAVOR.

MOTION TO ACCEPT APRIL 2019 MEETING MINUTES AS PRESENTED BY MARK. ERIN SECONDS. ALL IN FAVOR.

MOTION TO ACCEPT TSSA FRAMEWORK SANS LINE 9 (CLASSROOM REDUCTION STRATEGIES) BY MARK.

JEN SECONDS. ALL IN FAVOR.

- C. Facilities Report -*Board action may be required*- Mike Bronson (10 min)
  - i. Doing away with broken gate- will wait for insurance company to look at it first.
  - ii. Curtis agrees to \$6,000 and another \$1,500 for piping and filling in ditches in front and from septic to retention pond to give us access to the dry lot.  
  
Wade: 8th grade creating friendship garden.
  - iii. Septic: Casey gave everything to Sarah. Waiting to hear from the Division of Water Quality. Haven't heard anything from Tracy. May need to invite Tracy to board meeting next month to see what he has heard- Mike will reach out to him.
- D. Principal Report -*Board action may be required* – Morgan Murdock (20 min)
  - i. Big thank you to PTO: Gala was awesome, well attended, brought in funds; Teacher Appreciation very nice; thank you for walkathon funds for landscaping. Donor looking to match and possibly fill

- in shortfall.
- ii. Presenting River Hollow Enterprise Bid for Landscaping Phase 2 now at \$240,000 (from \$370,000). Reviewed what is included in bid. Need to get numbers to donors as soon as PTO finalizes amount. Suggestion made to have some grass in areas where younger kids play. Need to include Stacy's efforts and add garden area.

MOTION BY MARK TO ACCEPT THE CONTRACT AND ALLOW JAMIE TO SIGN FOR RIVER HOLLOW ENTERPRISE LANDSCAPING BID PROJECT UP TO THE AMOUNT OF \$240,000 CONTINGENT UPON SECURING FUNDING OF THAT AMOUNT. ERIN SECONDS. ALL IN FAVOR.

- iii. Math curriculum recommendation: Bridges per Math Curriculum Committee (Sam, Adriana, Bethany, Lindsey). Need to do Prof. Development Day in August and throughout the year. Also recommends an eight year commitment to CPM to save money long term.

MOTION TO ACCEPT THE BRIDGES CURRICULUM AS PROPOSED BY MATH COMMITTEE AND PRESENTED BY MORGAN FOR K-5 BY MARK. JEN SECONDS. ALL IN FAVOR.

MOTION TO CONTINUE WITH CPM MATH PROGRAM FOR MIDDLE SCHOOL AND PURCHASE 8 YEAR CONTRACT USING THE REMAINDER OF THIS YEAR'S LAND TRUST FUNDS BY MARK. JEN SECONDS. ALL IN FAVOR.

- iv. Fee schedule presented and discussed. Suggested donations discussed. Need to consider wording, other schools are no longer sponsoring the trips that they are not willing to be liable to waive fees for.

MOTION BY MARK TO ACCEPT FEE SCHEDULE FOR MIDDLE SCHOOL (7TH AND 8TH GRADE) AS FOLLOWS: \$20 FIELD TRIP AND TRANSPORTATION FEE, \$20 TECH FEE, \$115 SKIING FEE. JEN SECONDS. ALL IN FAVOR.

- v. Charleston town put in street signs. Need to thank the mayor and town council. Looking to add 10 MPH signs to school property. Crosswalk paint next.
- vi. Spec Ed Director hired. 5th Grade teacher hired. MS Teacher being offered a position. PTO information found and Tammy is creating a spreadsheet and proposal is being developed to address past PTO that needs to be paid out.

E. Development Report -*Board action may be required* – (5 min)

- i. Subcommittee: Land Trust - Erin
  - 1. Nothing to report.
- ii. Subcommittee: PR - Jen
  - 1. Still working on website, nothing other to report.

F. Governance Committee Report- *Board action may be required* – Christa (5 min)

- i. Election details- still waiting for Erin Preston's info. on changing bylaws. Two elected positions open for 3 year terms with terms ending June, and beginning July 1st, Morgan to have applications in office and election to be held before the end of the year this Monday. Friday is deadline for applications. Erin to run survey/elections and hold the vote the next week.

4. Action Items:

- A. Accept the Financial report from prior month
- B. Approval of the Meeting minutes from prior month
- C. Approve TSSA Framework

D. Approve New Math Curriculum

E. Fee Rate Increase and Declaration

5. Closed Session

MOTION TO GO INTO CLOSED SESSION BY MARK Soldier Hollow Charter School reserves the right to enter into a closed executive session for one or more of the purposes outlined in §52-4-205 of the Utah Code of Open and Public Meetings Act. JEN SECONDS.

Closed session at 9:16 pm.

MOTION TO CLOSE CLOSED SESSION AT 9:57 BY MARK. JEN SECONDS. ALL IN FAVOR.

Open session.

MOTION TO CLOSE OPEN SESSION AT 9:59 BY MARK. JEN SECONDS. ALL IN FAVOR.

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