

Soldier Hollow Charter School Board of Trustee Meeting

March 11, 2019

3444 West 3000 South Charleston, Utah

(All times listed are approximate and the Board reserves the right to vote on any item on the agenda)

The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.

1. Welcome and Roll Call (6:30 p.m.) Jamie Bennion, Erin Merriweather, Jen Johnson, Christa Brown
2. Public Comment (6:30 p.m.) The public may address any issue not related to items already on the agenda.
Please refer to our Public Comment at Board Meetings Policy for procedures.
 - a. *5th Grade presents on Osprey Pole*
 - b. *Summer (6th Grade Parent) Expressed concern for Special Ed program needs. Separate issue: would be happy to fundraise with Karate-put her in contact with PTO.*

Mark Harney & Tony Hull arrive

- c. *Stacy Adcock: Art Night March 28th. PTO/ART committee would like to see money raised to go to temporary garden/learning nook if there is a place set aside that could have ease of water that could be used for the next bit that already gets irrigation water. South East corner suggested. Mike and Erin to get with Stacy.*
 - d. *Kimberly Rancie: Kindergarten schedule idea for next year's consideration: half time kindergarten vs half day kindergarten. Half Time Option: half amount of time in the week: two full days and a half day. (Like A days and B days) Keep one class full day and the other class the part timers (M/W and T/Th and alternating F.)*
3. Reports (6:40 p.m.)
 - a. PTO Report -Amy (5 min)
 - i. Next week book fair: teacher preview Monday morning, family night Monday night with food truck and Natural History Museum.
 - ii. Gala: April 26 at Zermatt. Contracts signed, Bridgett mailing save the dates. Great Gatsby theme. Bridgett/Alyssa gathering items for silent auction.
 - iii. Teacher meals for PT Conf.
 - iv. Staff appreciation coming up.
 - v. Field Day
 - b. Continuing Ed. – Erin Preston (10 min)
 - i. Primer given by Erin: "What people who aren't in special ed need to know about special ed." Learned about legal obligations of charter schools as a public, about 13 examples of "Disabilities", IEP meetings, participants, goals, recognizing and honoring a child's potential.
 - c. Financial Committee Report -*Board action may be required*- Rich Eccles (10 min)
 - i. $\frac{2}{3}$ way through year and things look good- reimbursements are coming April and May and they will help. Update coming after finance meeting tomorrow.
 - d. Facilities Report -*Board action may be required*- Erin Preston (10 min)
 - i. Septic: Ready to go ahead with independent 3rd party analysis. Erin to email them copying the board, Mike and Morgan.

MOTION BY TONY TO MOVE FORWARD HIRING 3RD PARTY TO DO CHEMICAL ANALYSIS NOT TO EXCEED \$2,000. CHRISTA SECONDS. ALL IN FAVOR.

- ii. Signs: Erin adjusted contract, city thought it needed more adjustment. Erin edited again and will send us her final draft w/ red lined copy as well. She suggests having it signed in advance. City approved Mayor to sign off for them.

TONY MOTIONS JAMIE CAN SIGN ERIN'S DRAFTED AGREEMENT ON BEHALF OF BOARD. ERIN SECONDS. ALL IN FAVOR.

- e. Principal Report -Board action may be required – Morgan Murdock (20 min)
 - i. Cultural Day: went great, neat to see.
 - ii. Olympics & Assembly: went smoothly.
 - iii. Fundraising: for Field trips 4-8th, Snake Creek Grill
 - iv. Science Fair kids moving on to BYU
 - v. Arts: Holdaway doing after-school choir (20+ kids), recorders for some grades, possibly ukuleles: looking for long term music sub. Parent art night coming up.
 - vi. PE Health: coordination with health department for 6th graders Tobacco on Trial, Girls on the Run.
 - vii. MS: interviewing candidates for History teacher position. MS parent meeting went well. Canvas operating. Dates set for 8th Graders to register for HS with counselors.
 - viii. Land trust meeting tomorrow: setting goals for next year and how to best spend the \$40,000 - getting feedback from staff for their needs, will consider.
 - ix. Lottery went smoothly- openings filled by random number generator, and waitlist has been randomly arranged as our charter states. Carolyn will be notifying families this week. Friday after spring break (12th) gives families one month to commit, come in with birth certificate /immunization records to secure their spot. IF not, their spot will go to the next person on the waitlist.
 - x. Online registration for 2019/2020, pay online option.
 - xi. Staffing: posted 5th grade teacher, teachers filled out their intent & Morgan is looking to get it in place by end of month.
 - xii. Website: Frog Tummy coming along. Working on style guide, conference call this Wednesday- Jen needs to be cc from Janice and Morgan, will have timeline after that. Christy is continually updating.
 - xiii. Gearing up for Book fair and PT Conferences.
- f. Development Report -*Board action may be required* – (5 min)
 - i. Subcommittee: Landscape – Erin
 - 1. Bids opened, expensive, Berg going through and prioritizing/itemizing. Lowest bid \$360,000. We have \$170,000.
 - ii. Subcommittee: Land Trust – Erin
 - 1. Land trust meeting tomorrow.
 - iii. Subcommittee: PR - Jen
 - 1. Instagram page looking good! Could use more pictures from teachers.
- g. Governance Committee Report- *Board action may be required* – Christa (5 min)
 - i. Section 6000 (which is the Employee Handbook) is being refined, will continue to review with Morgan.
 - ii. Deciding how to clarify the current PTO policy.

MOTION BY TONY TO TAKE LANGUAGE WRITTEN IN MORGAN'S COMPENSATION AGREEMENT AND APPLY IT ALL TEACHERS FOR THIS YEAR STATING 6 DAYS PER YEAR FOR ALL FULL TIME EMPLOYEES BEING PAID OUT AT SUB RATE AS PER EXISTING POLICY IF NOT USED. MARK SECONDS. ALL IN FAVOR.

TONY MOTIONS TO ACCEPT FINANCIAL REPORT FROM PRIOR MONTH. ERIN SECONDS. ALL IN FAVOR.

TONY MOTIONS TO ACCEPT FEBRUARY MEETING MINUTES. ERIN SECONDS. ALL IN FAVOR.

- h. Executive Committee Report -Board action may be required -Mark Harney (10 min)
 - i. Parent Survey 2018/19: 153 total response from parents.
 - ii. 2019/2020 Calendar: Decided to determine next month so we can decide after Wasatch puts out their calendar.

4. Action Items:

- a. Financial report from prior month
- b. Meeting minutes from prior month
- c. 2019-20 Calendar approval
- d. PTO Policy revision

MOTION BY MARK TO GO INTO CLOSED SESSION. TONY SECONDS. ALL IN FAVOR.

Soldier Hollow Charter School reserves the right to enter into a closed executive session for one or more of the purposes outlined in §52-4-205 of the Utah Code of Open and Public Meetings Act.

5. Closed Session: 9:11 p.m.

MOTION BY MARK TO EXIT CLOSED SESSION AT 10:58.

6. 10:58 OPEN SESSION

MOTION BY MARK TO CLOSE OPEN SESSION AT 10:58. TONY SECONDS. ALL IN FAVOR.
