

Soldier Hollow Charter School Board of Trustee Meeting

January 23, 2023 @ 5:30 PM

3444 West 3000 South, Heber City, Utah

(All times listed are approximate. The Board reserves the right to vote on any item on the agenda)

The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.

Welcome (Call to order) and Roll Call: Krisanne Asarian, Erin Merryweather, Ryan Taylor, Tyler Partridge, Amy Lusby and Michael Thorwegen

Public Comment: - The public may address any issue not related to items already on the agenda. Please refer to our Public Comment at Board Meetings Policy for procedures.

- Asked if they could comment throughout. Tried to limit, but said comments can be made.

Reports: (5:40 pm) Board Committees Report– Board Action may be required – (10 min)

1. PTO (Parent Teacher Organization):

- Proposals -
 - a. Waiting on iPads to be ordered. There is a hold up with the supplier (Onward).
 - i. Need 18 more to be able to have half a class use them at once.
- Recent events -
- Fundraisers -
 - a. Gala. Buy tickets. Spread the word. There will be a band.
- Future events and preparations -
 - a. The Olympics are coming up. Cultural day March 3 and will be a half day as opposed to a full day the same day as the Olympics. The Olympics are on March 10. Aimee is disappointed with the cultural day format. Teachers are struggling to get volunteers as the last few years they have not been needed with no cultural day the last 2 years and no olympics last year. Prep should be easier for volunteers with less prep.

2. Financial Accountability Committee: (15 min)

- Financial statement from prior Month Rich Eccles and Tyler Partridge -
 - a. Rich, Dave and Tyler met as committee
 - i. 2nd large donation deposited
 - ii. 60 days of cash. Down from 63, but higher than average years. Looking good.
 - iii. Local and state projections updated with money coming from the state for enrollment. Also getting interest on money for buildout.
 - iv. Federal revenue will come in over the next 6 months
 - v. Expenses in line year to date
 - vi. Increased fundraising helps offset other unexpected costs
 - vii. Snow removal will be over budget this year
 1. Not sure if we have used 30 pushes yet
 2. Can we haul snow somewhere if needed

a. May be able to move it onsite to save money

viii. Utah Broadband issue resolved

1. 350 ACH sending every month per contract

ix. Net income for the year shows 1.2 million on the net income side. 193K without 1 million donation.

1. Operationally a positive 309K compared to 133K on budget

● Audit Committee report on FY22 audit

a. Reviewed. Unqualified opinion that it looked clean.

3. Facilities and Transportation updates:

- 2.1 million estimated to complete the buildout of the gym. Last budget was down to 1.88M if bleachers were taken out. Need to get down to 1.84M to be able to pay architects. Looks to be only 100K short which is not bad at all.
 - Talking with the Wasatch Foundation about helping with donations. Trying to get them onsite, maybe for the Gala.
 - Also talking with Karl Malone for potential sponsorship of the gym
 - Kathy asked for 100K for the bleachers
 - We need them for an all school meeting area for all kinds of in school and after school events
 - Also could be a revenue source
 - A packet to use to present with a script would be useful

4. Capital Fundraising – (15 min)

- School field trips- fundraised monies
- Wish List for the school/School Projects
- Landscaping update

5. Academic Excellence - (10 min)

- 2023 Calendar
 - We mirrored Wasatch last year
 - Makes easier for families with HS students
 - Instructional days counted as professional days, which seems odd
 - We still have the needed hours to be compliant
 - Talk about starting at 8:15 vs 8:30
 - Keep the 3 let-out time
 - Can we mirror the Wasatch calendar with our own revisions?

6. Executive Committee Report: (10 min)

- Policy updates -
 - Lots of updates needed. Working with Erin Preston on a sense of urgency for what needs to be addressed first.
 - We have a committee that was going to meet and knock out one or two policies per month
- Human Resources -
- Discussion of new director hiring process -

- Last time there was a committee with Erin, Tony (former Treasurer) and a few others. No teachers were on that committee. There were people from multiple areas.
 - Process was narrowed to 10 by someone. Then there were 3 candidates. Mark did phone interviews. There were score sheets, set questions and the process was the same for all candidates
 - 3 final candidates went in front of the board
- Lots of general questions about timeframe, compensation, competitiveness and other process oriented questions regarding the search for a new Director
 - Question was asked if we want to have an external candidate.
 - We will have an open mind and not exclude (because we can't) internal candidates
- Potential Posting Sites
 - Teacher Teacher
 - K-12 Jobs
- Question of what the timeframe is to get a job description and posted ads
 - We will be meeting regularly to get this information that is needed to do this
- How is the committee appointed?
 - We need to look at the by laws
 - Outside and unbiased option(s) for the committee
 - Utilize the Charter School Organization that has reached out and offered help
- When will we fill Kenzie's spot How are the 2 that are coming up for vote determined?
 - The Board has anywhere between 5 and 7 seats

6. Report: (Board action may be required) (20 min)

- Director –
- Assistant Director –
 - a. Rough week. Crisis response counselor was great. One third of the staff used them. Focusing on school and teaching. Reading and math goals set for achievement. A few staff members have asked for some PTO. Hope to have them back to finish the school year. Skiing and prepping for school trips is active.
 - b. Arena completed will help with drawing kids and parents for next year. Still waiting on intent to return. Normal for those to come back slowly. 5th to 6th grade is the wildcard because people tend to want to get their kids in the district so that the transition (once HS comes) is not as drastic.
 - c. Question brought up about transparency of the "Steps and Lanes" process of how teachers are compensated based on experience and education. Dave confirmed that teachers have not seen this and thinks that the visibility needs to be there so they can know where they are as well as where they could be.
 - d. 2 teachers aids (2nd and 3rd grades) have been hired along with a math interventionist.
- Special Ed Director –
 - a. Team has grown. New reading and math specialist. Wants to be recognized for their flexibility, especially in ski season.

Action Items:

- Accept the Financial report from December
 - a. Tyler made a motion to accept. Michael seconded. Motion passed. No opposition.
- Approval of the Meeting minutes from prior months
 - a. Motion made to approve minutes from HJan 12. Motion by Krisianne and seconded by Amy Lusby. Motion passed, none opposed.
- Financial Access -

- a. Motion made by Tyler to add Dave to the school financial card so that he could make monetary actions as needed for the school. Ryan seconded. Motion passed. None opposed.

Adjourn meeting: Motion by all to go to closed session for personal conversation.

Closed Session: Soldier Hollow Charter School reserves the right to enter into a closed executive session for one or more of the purposes outlined in §52-4-205 of the Utah Code of Open and Public Meetings Act.
